

**Dear Sir/ Mam,**

We thank you for reaching out and expressing interest for entering into referral/ distributor arrangement with HDFC AMC International (IFSC) Limited. The attached referral form including Terms & Condition will enable you to on-board to our GIFT City offerings.

**Distributor Empanelment process as below:**

**Step 1:** Distributor to fill in the Referring Party Registration Form & agree to Terms and Conditions mentioned in the form and share the soft copies of the same along with the self-certified KYC documents with CAMS for review (email id – [hdfcgiftpartner@camsonline.com](mailto:hdfcgiftpartner@camsonline.com) and marking cc to [ashishm@hdfcfund.com](mailto:ashishm@hdfcfund.com); [bhavinhs@hdfcfund.com](mailto:bhavinhs@hdfcfund.com); [rsharma@hdfcfund.com](mailto:rsharma@hdfcfund.com) and also marking cc to your respective HDFC AMC RM, if any);

**Step 2:** CAMS to review the documents and share the observations, if any, with the distributor.

**Step 3:** Final Set of executed documents to be shared by distributor on email and originals to be sent to the designated office of CAMS (**Address** - Computer Age Management Services Ltd (CAMS), Unit No. 409, BIFC Building, Zone-1, GIFT SEZ, Gift City, Gandhinagar, Gujarat- 382050).

**Step 4:** Allocation of Distributor Code by CAMS.

**Step 5:** Communication of Commission Structure by HAMC IFSC.

**Important Note:**

1. Signature of Distributor required on page 2 & page 11 of the Referring Party Registration Form.
2. For seamless and quick completion of process, please share original hard copies all documents reviewed by CAMS.

Thank you once again for your interest in becoming a distributor for offerings of HDFC AMC International (IFSC) Limited. We look forward to the opportunity to work together and achieve mutual success.